



PHASE 3: PERFORMANCE

Scheduling

- Confirm start time: _____
 - Confirm program length:
 - Full concert (60–90 min)
 - Sermon in Song (~30 min) (usually reserved for morning service)
 - Confirm if part of a morning worship service
 - Communicate any special service elements
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Promotion (Resources on Website)

- Announced to congregation
 - Social media shared
 - Posters or slides used
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Offering (Optional)

- Decision made on love offering: YES / NO
 - Ushers or process planned (if applicable) (Singers can facilitate)
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Before Performance

- Building open and ready
- Seating arranged
- Climate comfortable
- Doors unlocked for guests